

**Taneytown Planning Commission  
Minutes  
February 26, 2018**

The Taneytown Planning Commission met on, February 26, 2018 at 7:30 PM in the City Council Chambers. Chairman Parker and commission members, Wantz, Glass and Naylor were present. City manager Heine, City attorney Gullo, and planning director Wieprecht were also in attendance.

The minutes of the January 29, 2018 Planning Commission meeting were unanimously approved on motion by Commission Member Naylor.

Planning director Wieprecht reviewed a concept plan to enlarge an existing building owned by Myers Durboraw Funeral Home for use as a mortuary and crematory. Business owner Justin Durboraw responded to questions regarding planned operation of the site. The Concept plan was approved unanimously following motion by Commission member Wantz.

Planning director Wieprecht reviewed circumstances regarding the Key Professional Center at 518 East Baltimore Street. Discussion was held regarding removal of the front porch roof. Greg Gladdon, an owner of the site explained that the request to remove the porch roof is based on the deteriorated condition discovered in part of the porch. Commission member Wantz moved to allow demolition of the front porch without requiring an amended site plan if overall condition of the porch warrants demolition. The motion passed unanimously.

Pending Board of Appeals Case number 2018-203 was reviewed. The Board will be considering a special exception case on March 21, 2018 to allow a semi-detached dwelling to be constructed at 318-320 East Baltimore Street. Following discussion of the process that will be required prior to issuing any certificates of zoning, the consensus of the Commission was not to comment on the case.

Planning director Wieprecht reviewed his monthly report to the Commission and updated the Commission on several construction phase projects and shared information regarding possible fencing at 5300 Taneytown Pike.

City attorney Gullo reviewed events and circumstances regarding small cellular infrastructure, advising that more information will be coming after the Mayor and Council hold their retreat.

The Commission reviewed changes made based on last month's discussion on chapter 11 draft for updating the 2010 Comprehensive plan, and also reviewed a draft updating chapter 12 of the plan. Planning Director Wieprecht will incorporate changes from the discussion into the next draft.

With no further business, the meeting adjourned at 8:36 following motion by Commission member Glass.

Submitted by:

Jim Wieprecht  
Director of Planning and Zoning