

**Taneytown Planning Commission  
Minutes  
April 30, 2018**

The Taneytown Planning Commission met on April 30, 2018 at 7:30 PM in the City Council Chambers. Chairman Parker and commission members, LeFaivre, Wantz, Glass and Naylor were present. City attorney Gullo, County Planning representative Arco Sen and planning director Wieprecht were also in attendance.

Minutes from the February 26, 2018 and March 26, 2018 meetings were unanimously approved following motion for each meeting's minutes by Commission member Naylor.

Planning director Wieprecht introduced Arco Sen of the Carroll County Planning Department who presented the County's 2017 Annual Planning report. Mr. Sen reviewed portions of the report relative to Taneytown's planning and zoning activities, and answered questions on the plan. Commission member Glass moved to approve the Taneytown portions of the annual report, and the motion passed unanimously.

Planning director Wieprecht advised the Commission that he'd received a request to postpone LP Enterprises request for waiver of site plan approval requirements, as the owner was unable to attend the April meeting. The request will be on the agenda for the May Commission meeting.

Marty Hackett of CLSI presented a concept site development plan for the Tannery Barn at 61 Frederick Street. The site is planned to become an events venue, with the first phase of development being limited to use of the existing patio area and restrooms within the building. The existing entrance will need to be modified to meet the State Highway Administration's standards, including site distance requirements. Janet Paulsen, the project manager and Vitoria Clausen, the property owner responded to questions on how the site will function including use of a shuttle service, catering of events and removal of trash following each event. Commission member Wantz expressed concern regarding the general provisions of the district such as low vehicular traffic, potential negative impact on nearby properties, and dependence on another entity for parking. City attorney Gullo advised of possible means to insure and document that parking would be addressed adequately. Commission member Glass moved to grant concept approval. The motion passed unanimously.

Planning Director Wieprecht reviewed his monthly report to the Commission, and updated the commission on active projects.

City attorney Gullo reviewed recent events and regarding the Roberts Mill Run Stormwater retrofit project, and the Mayor and Council's inclusion of funding for the Obrien Avenue bridge in the FY 2019 draft budget. Attorney Gullo also updated the Commission on Meadowbrook section 4's acceptance by the City, and section 5's progress towards construction.

County planner Sen advised the County Planning Commission has approved the Freedom District plan, as well as chapters 3 and 4 of the Bike and Pedestrian Master Plan.

The next Commission meeting will be held on May 21<sup>st</sup> due to the usual last Monday of the month date conflicting with the Memorial Day holiday. With no further business, the meeting adjourned at 8:47 following motion by Commission member Glass.

Submitted by:

Jim Wieprecht  
Director of Planning and Zoning